

SCHEME OF SERVICE

POST: Handyworker

SALARY: Rss 22175 x 270 - 22445 x 300 - 26945 x 320 – 28865 x 350 - 30965 x 400 – 31765 (MSC 2)(PRB Report 2026)

QUALIFICATIONS:

Candidates should possess the Certificate of Primary Education; and have a good health and a sound physique.

NOTE:

In the absence of candidates possessing the Certificate of Primary Education, consideration will be given to candidates who show proof of being literate.

Role and Resonsability

- 1.To clean among others, offices, stores, drains, gutters and maintain the physical environment at a good standard.
- 2.To load, unload and move stores items, furniture, equipment and other materials.
- 3.To attend to visitors.
- 4.To collect keys and deposit same from/to Police Station/Police Post.
- 5.To destroy and dispose of waste materials.
- 6.To accompany officers in the Council's vehicles, as and when required.
- 7.To open and close gate, and control entry traffic, as and when required.
- 8.To keep a register for recording the date, number of vehicles/persons entering the premises, purpose of visit, time of entry and exit.
- 9.To clean electrical appliances.
- 10.To perform simple gardening duties, as when required.
- 11.To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Handy Worker in the roles ascribed to him.